



Position: Village Leader

Job Description overview: A Village Leader is directly responsible for the day to day supervision of up to 20 Cabin Counselors and up to 90 campers. VL's handle the scheduling, conflict resolution, motivation, health and well-being, and the fun quota of staff and campers in their village. This position demands commitment to the values of caring, honesty, respect, and responsibility. It requires confident leadership abilities, a very high level of constant three dimensional 360° awareness, on the fly prioritizing and wise decision making even during overload stressful moments, a healthy dose of humor, bursts of creativity, and the desire to be a positive influence on the lives of children.

Village Leaders report to the Camp director not be living in a cabin with campers, and may be sharing housing with other key staff or support staff. They are expected to be a constant presence and readily available **IN** their villages any time they are not officially off duty.

Additionally, the VL will:

- Instruct at least one activity period per day
- Develop, plan and execute all evening activities, with assistance from leadership team
- Carry out daily cabin inspections
- Advise Camp Director on counselor morale and feedback
- Directly supervise, guide, and correct counselors
- Be attentive to every unhappy, homesick, trouble camper / advise C.D. as needed
- Float during one activity period per day, to ensure counselors and campers are actively engaged in the specified activities
- Rotating with other leadership, run meals and ensure Dining Hall is cleaned up
- Rotating with other leadership, monitor camp after lights out, assisting with emergencies and enforcing curfew and other camp policies. Alternate nights are off-duty
- Assist C.D. with staff training and development prior to, and during camp
- Be directly responsible for season ending village clean up
- Plan develop, and execute theme weekends within a committee, and assistance from other camp leadership
- Oversee the distribution of character recognition articles (specifics TBA)
- Meet with leadership team regularly, coordinating, sharing ideas, etc.
- Take one period off per day, and a 24 hour period off each week (weekdays only)
- Contact parents as needed, ensure cabin tasks are completed on time
- Anything else not specifically addressed that needs to be done to keep Camp Mason safe, fun, and on the leading edge of the camping industry

Requirements:

- Aged 21 years or more (will consider 18 and over with exceptional references and an obvious wealth of experience in the field)
- CPR and first aid certification, or willingness to get one before camp starts
- Be available for all 8 weeks of summer camp AND the initial week of staff training

Salary:

- Starting base pay of \$2300 for first year Village Leader, a portion of which is help as a season completion incentive and given upon completion of seasonal duties
- Salary incentives available for CDL drivers license, lifeguard or WSI certification, WFR or EMT certification